

# SURAJMAL MEDICAL COLLEGE OF AYURVED & HOSPITAL



**Kichha (U.S. Nagar), Uttarakhand. (263148)**  
Affiliated to :- Uttarakhand Ayurved University, Uttarakhand.  
Recognised By :- N.C.I.S.M, Ministry of Ayush, New Delhi.

**INSTITUTION ID :- AYU0546**

Ref. :- SMCAH/2025/495/E

Date :- 23/12/2025

## OFFICE ORDER

### **Subject: Constitution of Student Support, Career Guidance and Placement Committee**

In order to provide comprehensive support to students in their academic, personal, and professional development, a Student Support, Career Guidance and Placement Committee is hereby constituted with immediate effect.

The committee shall be responsible for guiding students in career planning, facilitating placement opportunities, and ensuring overall student support services within the institution.  
The composition of the committee is as follows:

1. Convener: Dr. Kumari Reecha, Associate Professor, RSBK
2. Member: Dr. Divya Aswal, Assistant Professor, Panchakarma
3. Member: Dr. Nitin Kumar, Assistant Professor, Rachana Sharir
4. Member: Dr. Nisha Jakhar, Assistant Professor, Kriya Sharir
5. Member: Mr. Aditya Raj Chandra, BAMS 2021-22
6. Member: Ms. Shafura Bi, BAMS 2021-22
7. Member: Mr. Gwakh Pandey, BAMS 2022-23
8. Member: Ms. Sakshi, BAMS 2022-23
9. Member: Mr. Nabakrishna Mallick, BAMS 2023-24
10. Member: Km. Aaliya, BAMS 2023-24
11. Member: Ms. Aditi Gupta, BAMS 2024-25
12. Member: Mr. Lakshya Singh, BAMS 2024-25
13. Member: Dr. Santosh Saxena, Parent Teacher Association Representative
14. Member: Mr. Vijay Kumar, Parent Teacher Association Representative

All members are requested to actively contribute towards the effective functioning of the committee.  
This order is issued with immediate effect with the approval of the competent authority.

*Vinod Swami*  
23-12-2025

Dr. Vinod Kumar Swami  
Principal

Surajmal Medical College of Ayurved & Hospital  
Kichha, Udham Singh Nagar, Uttarakhand



[www.samch.org](http://www.samch.org)



[2021ayu0546@gmail.com](mailto:2021ayu0546@gmail.com), [surajmalayurved@gmail.com](mailto:surajmalayurved@gmail.com)



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# SURAJMAL MEDICAL COLLEGE OF AYURVED & HOSPITAL

Kichha (Udham Singh Nagar) Uttarakhand

Ref. *SMCAH/2026/CAMP*

Date *02/02/2026*

To,

Student Support, Career Guidance, and Placement Committee Members,  
Surajmal Medical College of Ayurved & Hospital  
Kichha, U.S. Nagar, Uttarakhand

**Sub: - Meeting regarding progress in working of cell.**

Respected Sir/Madam,

With reference to letter no. SMCAH/2025/495/E, dated 23<sup>rd</sup> December 2025, all members are requested to be present in Student Support, Career Guidance, and Placement Committee Cell on 2<sup>nd</sup> February 2026 by 3:00 PM for the discussion on the progress of cell's workings and other queries.

Thanks, and regards.

Dr.

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*Vinod Swami*

**Dr. Vinod Kumar Swami**  
Principal

Surajmal Medical College of Ayurved & Hospital  
Kichha, Udham Singh Nagar, Uttarakhand

**Copy to:**

1. Convener: Dr. Kumari Reecha, Associate Professor, RSBK
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Kichha (Udham Singh Nagar) Uttarakhand

Ref. *SMCAH/2026/CAMP*

Date... *02/02/2026*

## MINUTES OF MEETING

A meeting of the **Student Support, Career Guidance, and Placement Committee** was held on 2<sup>nd</sup> February 2026 at 3:00 PM under the chairmanship of **Dr. Kumari Reecha (Convener)**, at the **Student Support, Career Guidance, and Placement Committee Cell**.

### Members Present:

1. Dr. Divya Aswal, Assistant Professor, Panchakarma
2. Dr. Nisha Jakhar, Assistant Professor, Kriya Sharir
3. Mr. Aditya Raj Chandra, BAMS 2021-22
4. Ms. Sakshi, BAMS 2022-23
5. Mr. Nabakrishna Mallick, BAMS 2023-24
6. Mr. Lakshya Singh, BAMS 2024-25
7. Dr. Santosh Saxena, Parent Teacher Association Representative

### Proceedings:

- The Chairperson emphasized the importance of career guidance and student support services.
- The committee discussed organizing workshops, seminars, and training programs for skill development.
- It was decided to assist students in career planning, resume building, and interview preparation.
- The need to strengthen placement and internship opportunities through coordination was highlighted.

### Resolutions Passed:

- Career guidance and skill development programs shall be conducted regularly.
- Students will be supported in placement and internship activities.
- Continuous efforts will be made to enhance student employability.

The meeting concluded with a vote of thanks to the Chair.

*Kumari Reecha*

**Dr. Kumari Reecha**  
(Convener)

### Member's Signature:

1. *Divya*
2. *Nisha*
3. *Aditya Chandra*
4. *Sakshi*

5. *Dr. Santosh Saxena*
6. *Lakshya*
7. *Dr. Nabakrishna Mallick*