



SURAJMAL MEDICAL COLLEGE OF AYURVED & HOSPITAL

Kichha (Udham Singh Nagar) Uttarakhand

Ref. SmCAH/2026/038

Date. 10/02/26

Reference Order No.: - 3202/उ0आ0वि0 / विविध / 2025-26

Date:- 10/02/2025

Subject:- Constitution of Internal Complaints Committee (ICC) as per Vishaka Guidelines

As per the Vishaka Guidelines laid down by the Supreme Court of India, an Internal Complaints Committee (ICC) is hereby constituted to address complaints of sexual harassment at Suraj Mal Medical College of Ayurveda and Hospital, Kichha.

Members of ICC:

1. Presiding Officer:- Dr. Kumari Reecha – Associate Professor

2. Members:

Dr. Neha Pant – Associate Professor

Dr. Nisha Jakhar – Assistant Professor

Dr. Arun Verma – Assistant Professor

Mrs. Manju Rani – Office Attendant

3. External Member:- Advocate Mohit Rathor

4. Secretary:- Dr. Vinod Kumar Swami - Principal

Functions:

- Investigate complaints of sexual harassment.
- Provide a fair and transparent inquiry process.
- Recommend action against perpetrators.
- Ensure confidentiality and support for complainants.

Contact Details:

- Email:- 2021ayu0546@gmail.com

- Phone:- 9456166616

All employees/students are requested to report any incidents of sexual harassment to the ICC.

Vinod Swami
10-02-2026

Principal
Surajmal Medical College of Ayurved & Hospital
Kichha, Udham Singh Nagar, Uttarakhand



SURAJMAL MEDICAL COLLEGE OF AYURVED & HOSPITAL

Kichha (Udhham Singh Nagar) Uttarakhand

Ref. SMCAH/2026/CAMP

Date 19/02/2026

To,

Grievance against Sexual Harrasment Committee Members,
Surajmal Medical College of Ayurved & Hospital
Kichha, U.S. Nagar, Uttarakhand

Sub: - Meeting regarding progress in working of cell.

Respected Sir/Madam,

With reference to letter no. SMCAH/2026/038, dated 10th February 2026, all members are requested to be present in Grievance against Sexual Harrasment Cell on 19th February 2026 by 3:00 PM for the discussion on the progress of cell's workings and other queries.

Thanks, and regards.

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Suraj
Kichh
Mee

Principal
Surajmal Medical College of
Kichha, Udhham Singh Nagar, Uttarakhand

Vinod Kumar Swami

Dr. Vinod Kumar Swami

Principal
Surajmal Medical College of Ayurved & Hospital
Kichha, Udhham Singh Nagar, Uttarakhand

Copy to:

1. Presiding Officer: Dr. Kumari Reecha, Associate Professor, RSBK
2. Member: Dr. Neha Pant, Associate Professor, Agad Tantra
3. Member: Dr. Nisha Jakhar, Assistant Professor, Kriya Sharir
4. Member: Dr. Arun Verma, Assistant Professor, Kayachikitsa
5. Member: Mrs. Manju Rani, Office Attendant
6. External Member: Advocate Mohit Rathor



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MINUTES OF MEETING

A meeting of the **Grievance against Sexual Harrasment Committee** was held on 19th February 2026 at 3:00 PM under the chairmanship of **Dr. Vinod Kumar Swami (Secretary)**, at the **Grievance against Sexual Harrasment Committee Cell**.

Members Present:

1. Dr. Kumari Reecha, Associate Professor, RSBK
2. Dr. Neha Pant, Associate Professor, Agad Tantra
3. Dr. Nisha Jakhar, Assistant Professor, Kriya Sharir
4. Dr. Arun Verma, Assistant Professor, Kayachikitsa
5. Mrs. Manju Rani, Office Attendant

Proceedings:

- The Chairperson emphasized the importance of maintaining a safe and respectful environment for all.
- The committee reviewed guidelines for prevention and redressal of sexual harassment.
- It was decided to establish a confidential complaint mechanism.
- The need for awareness programs and sensitization workshops was highlighted.

Resolutions Passed:

- A formal and confidential complaint redressal system shall be implemented.
- Awareness and sensitization programs will be conducted regularly.
- All complaints will be handled promptly with strict confidentiality.

The meeting concluded with a vote of thanks to the Chair.

Vinod Swami
Dr. Vinod Kumar Swami
(Secretary)

Member's Signature:

1. *Kumari Reecha*
2. *Neha Pant*
3. *Nisha Jakhar*
4. *Arun Verma*
5. *Manju Rani*