

SURAJMAL MEDICAL COLLEGE OF AYURVED & HOSPITAL



Kichha (U.S. Nagar), Uttarakhand. (263148)
Affiliated to :- Uttarakhand Ayurved University, Uttarakhand.
Recognised By :- N.C.I.S.M, Ministry of Ayush, New Delhi.
INSTITUTION ID :- AYU0546

Ref. :- SMCAH/2025/495/D

Date :- 23/12/2025

OFFICE ORDER

Subject: Constitution of Grievance Redressal Committee

In order to address the grievances of students and staff in a fair, transparent, and timely manner, a Grievance Redressal Committee is hereby constituted with immediate effect.

The committee shall be responsible for receiving, examining, and resolving complaints and grievances related to academic, administrative, and other institutional matters.

The composition of the committee is as follows:

1. Chairman: Dr. Harish Kumar Singh, Administrator
2. Member: Dr. Nitin Kumar, Assistant Professor, Rachana Sharir
3. Member: Dr. Shalini Chauhan, Associate Professor, Kriya Sharir
4. Member: Dr. Suraj Ojha, Assistant Professor, Swasthavritta evam Yoga

All students and staff are encouraged to approach the committee for redressal of their genuine grievances.

This order is issued with immediate effect with the approval of the competent authority.

Vinodswami
23-12-2025

Dr. Vinod Kumar Swami

Principal

Surajmal Medical College of Ayurved & Hospital
Kichha, Udham Singh Nagar, Uttarakhand



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SURAJMAL MEDICAL COLLEGE OF AYURVED & HOSPITAL

Kichha (Udham Singh Nagar) Uttarakhand

Ref. *SMCAH/2026/CAMP*

Date *30/01/2026*

To,

Grievance Redressal Committee Members,
Surajmal Medical College of Ayurved & Hospital
Kichha, U.S. Nagar, Uttarakhand

Sub: - Meeting regarding progress in working of cell.

Respected Sir/Madam,

With reference to letter no. SMCAH/2025/495/D, dated 23rd December 2025, all members are requested to be present in Grievance Redressal Cell on 30th January 2026 by 3:00 PM for the discussion on the progress of cell's workings and other queries.

Thanks, and regards.

Vinod Swami
Dr. Vinod Kumar Swami
Principal
Surajmal Medical College of Ayurved & Hospital
Kichha, Udham Singh Nagar, Uttarakhand

Copy to:

1. Chairman: Dr. Harish Kumar Singh, Administrator
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Kichha (Udham Singh Nagar) Uttarakhand

Ref. SMCAH/2026/KAMP

Date 30/01/2026

MINUTES OF MEETING

A meeting of the **Grievance Redressal Committee** was held on 30th January 2026 at 3:00 PM under the chairmanship of **Dr. Harish Kumar Singh (Chairman)**, at the **Grievance Redressal Committee Cell**.

Members Present:

1. Dr. Nitin Kumar, Assistant Professor, Rachana Sharir
2. Dr. Shalini Chauhan, Associate Professor, Kriya Sharir
3. Dr. Suraj Ojha, Assistant Professor, Swasthavritta evam Yoga

Proceedings:

- The Chairperson emphasized the need for a fair and transparent grievance redressal system.
- The committee discussed procedures for receiving and addressing complaints.
- It was decided to maintain confidentiality and ensure timely resolution of grievances.
- The committee agreed to create awareness among students and staff regarding the grievance mechanism.


Resolutions Passed:

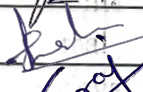
- A formal grievance redressal mechanism shall be implemented.
- All grievances will be addressed promptly and impartially.
- Records of grievances and actions taken will be maintained.

The meeting concluded with a vote of thanks to the Chair.


Dr. Harish Kumar Singh
(Chairman)

Member's Signature:

1. 

2. 

3. 